



Leicester  
City Council

**MEETING OF THE NEIGHBOURHOOD SERVICES AND COMMUNITY  
INVOLVEMENT SCRUTINY COMMISSION**

**DATE: THURSDAY, 13 AUGUST 2015**

**TIME: 5:30 pm**

**PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles  
Street, Leicester, LE1 1FZ**

**Members of the Commission**

Councillor Dawood (Chair)

Councillor Gugnani (Vice-Chair)

Councillors Corral, Cutkelvin, Halford, Hunter and Khote

1 unallocated non-grouped place

Members of the Commission are invited to attend the above meeting to  
consider the items of business listed overleaf.

*Elaine Baker*

For Monitoring Officer

**Officer contacts:**

***Jerry Connolly (Scrutiny Policy Officer)***

***Elaine Baker (Democratic Support Officer),***

***Tel: 0116 454 6355, e-mail: elaine.baker@leicester.gov.uk***

***Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ***

## Information for members of the public

### Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk), from the Council's Customer Service Centre or by contacting us using the details below.

### Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Democratic Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at [www.leicester.gov.uk](http://www.leicester.gov.uk) or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

### Further information

If you have any queries about any of the above or the business to be discussed, please contact:

**Elaine Baker, Democratic Support Officer on 0116 454 6355.**

Alternatively, email [elaine.baker@leicester.gov.uk](mailto:elaine.baker@leicester.gov.uk), or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151.**

## **PUBLIC SESSION**

### **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

**3. MINUTES OF THE PREVIOUS MEETING**

**Appendix A**

The minutes of the meeting of the Neighbourhood Services and Community Involvement Scrutiny Commission held on 9 March 2015 are attached and Members are asked to confirm them as a correct record.

**4. PETITIONS**

The Monitoring Officer to report on the receipt of any petitions received.

**5. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE**

The Monitoring Officer to report on the receipt of any questions, representations or statements of case received.

**6. TERMS OF REFERENCE**

**Appendix B**

Members are asked to note the Terms of Reference for the Neighbourhood Services and Community Involvement Scrutiny Commission, (attached).

**7. MEMBERSHIP OF THE COMMISSION 2015/16**

Members are asked to note the membership of the Commission for 2015/16:-

Councillor Dawood (Chair)  
Councillor Gugnani (Vice-Chair)  
Councillor Corral  
Councillor Cutkelvin  
Councillor Halford  
Councillor Hunter  
Councillor Khote

**8. DATES OF COMMISSION MEETINGS 2015/16**

Members are asked to note the meeting dates of the Commission for the 2015/16 municipal year:-

Thursday 13 August 2015  
Thursday 1 October 2015  
Tuesday 17 November 2015  
Thursday 7 January 2016  
Tuesday 3 March 2016  
Thursday 21 April 2016

**9. CALL-IN OF CITY MAYOR DECISION - HIGHFIELDS COMMUNITY ASSOCIATION** **Appendix C**

The following decision has been called-in, and is referred to the Neighbourhood Services and Community Involvement Scrutiny Commission for consideration under Council Procedure Rule 12(f), Part 4D of the Council's Constitution:

Decision by the City Mayor:-

- (1) To make no retrospective payment to the HCA in relation to 2014/15 on the basis that agreement on funding could not be reached; and
- (2) To cease engagement with HCA in respect of Neighbourhood Services funding

**10. CURRENT CONSULTATIONS ON LICENSING MATTERS** **Appendix D**

The Director of Local Services and Enforcement submits information on three current licensing consultations.

Further information on these consultations can be found on the Council's website via the following links:-

- i) Private Hire and Hackney Carriage Licensing  
[https://consultations.leicester.gov.uk/city-development-and-neighbourhoods/private-hire-and-hackney-carriage-driver-licensing/consult\\_view](https://consultations.leicester.gov.uk/city-development-and-neighbourhoods/private-hire-and-hackney-carriage-driver-licensing/consult_view)
- ii) Licensing Act Policy  
[https://consultations.leicester.gov.uk/city-development-and-neighbourhoods/licensing-policy-for-2016-2021/consult\\_view](https://consultations.leicester.gov.uk/city-development-and-neighbourhoods/licensing-policy-for-2016-2021/consult_view)
- iii) Gambling Act Policy  
[https://consultations.leicester.gov.uk/city-development-and-neighbourhoods/gambling-policy-2016-2019/consult\\_view](https://consultations.leicester.gov.uk/city-development-and-neighbourhoods/gambling-policy-2016-2019/consult_view)

**11. NEIGHBOURHOOD SERVICES PORTFOLIO** **Appendix E**

The Director of Culture and Neighbourhood Services, Director of Finance and Director of Local Services and Enforcement submit a report providing an overview of the key areas and services related to the Neighbourhoods element of this Scrutiny Commission. The Commission is recommended to note the

report and use the information contained in it to inform the Commission's work for the coming municipal year.

**12. COMMUNITY INVOLVEMENT PORTFOLIO**

**Appendix F**

The Director of Delivery, Communications and Political Governance submits a report providing an overview of the key areas and services related to the Community Involvement element of this Scrutiny Commission. The Commission is recommended to note the report and use the information contained in it to inform the Commission's work for the coming municipal year.

**13. WORK PROGRAMME**

**Appendix G**

The current work programme for the Commission is attached. The Commission is asked to consider this and make comments and/or amendments as it considers necessary.

Members are also invited to suggest other items for inclusion in the Programme.

**14. ANY OTHER URGENT BUSINESS**